

FORESTRYSA | POSITION DESCRIPTION

Seasonal Operations Crew



Current Incumbent:		Appointment Type:	Contract
Location:	Mount Lofty Ranges	ForestrySA Level:	2
Reporting to:	Coordinator Fire Operations		

PURPOSE OF THE POSITION

Responsible for general forest establishment, maintenance, tending and Fire Protection operations including associated training.

KEY RESPONSIBILITIES

Working under supervision, the duties and responsibilities include, but are not limited to the following:

- Participate in fire suppression activities including active front line protection, training and prescribed/residue burning programs
- Support plantation and conservation operations by undertaking forest maintenance activities including break clearing, fencing, weed control, assist in research programs, trail marking and conservation and recreation projects.
- Other tasks as required to reflect ForestrySA's changing business needs.
- Work safely by complying with established safe work procedures and take a pro-active approach to WHS & IM by immediately advising supervisor of any hazard together with suggestions for controlling the hazard.

OUTCOMES

- All operations comply with policy commitments and are conducted in accordance with the PSMS requirements.
- Safe work procedures complied with at all times.

POLICIES AND STANDARDS MANAGEMENT SYSTEM (PSMS) ACCOUNTABILITIES

To meet economic, environmental, safety and social responsibilities, employees are to:

- Seek to improve business processes and practices;
- Find efficiencies, limit waste, prevent pollution, eliminate or control hazards, and manage risks;
- Protect the health and welfare of all persons in the workplace;
- Capture and maintain official records;
- Consider neighbours and treat all stakeholders with respect; and
- Protect biodiversity, cultural assets, soil and water, and forest health and vitality.

WORKING RELATIONSHIPS

- Close working relationships with other Seasonal Operations Crew members and other ForestrySA staff
- Reports to the Coordinator Fire Operations; also received direction and leadership from Crew Leader

SPECIAL CONDITIONS

- Required to participate in fire protection activities on a roster system including weekend work.
- Must undertake and pass the annual Fire-fighter Health Risk Evaluation, comprising both the Medical Assessment and the relevant Health Evaluation Test.
- Required to participate in the Performance Development process.
- Must comply and adhere to ForestrySA policies and procedures, including the Code of Ethics for the South Australian Public Sector.
- Out of hours work and intrastate and interstate travel may be required.

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FORESTRYSA CORE COMPETENCIES

Team Work	Demonstrated ability to work and contribute to a small team in a supportive manner, cooperating with and assisting others.
Initiative	Demonstrates the ability to apply judgment and initiative under general direction, and to follow instructions and guidelines to meet set goals and team objectives.
Analysis and Decision Making	Demonstrates the ability to identify problems and propose solutions.
Communication	Demonstrates basic verbal and written communication skills with the ability to communicate and share knowledge and information with other employees.
Workplace Safety & IM	Demonstrates the ability to work safely by acting as a role model and wearing/using safety equipment and following safe work procedures at all times. Supports co-workers injured at work.
Organisational Values	Demonstrates an understanding of and commitment to ForestrySA's organisational values including displaying ethical behaviour at all times.

QUALIFICATIONS / CERTIFICATES & EXPERIENCE

Essential

- Demonstrated ability to work under direct supervision in the implementation of detailed directions and procedures, either as a team member or as an individual.
- Chainsaw Operations certificate and relevant forest maintenance experience
- Experience in machinery operation, including truck driving and a keenness to adapt to larger machinery if required.
- Basic Fire Fighting Level 1 and relevant fire fighting experience.

Desirable

- Relevant tertiary qualification
- HR truck licence
- Current First Aid / Remote First Aid certificate

Employee Acceptance

I have read and understood this document:

Signature

Date

Manager Signature

Date

Chief Executive Signature

Date