

# FORESTRYSA | POSITION DESCRIPTION

## Seasonal Operations Crew



<b>Current Incumbent:</b>		<b>Appointment Type:</b>	Temporary
<b>Location:</b>	Mount Lofty Ranges	<b>Level:</b>	2
<b>Reporting to:</b>	Senior Works Coordinator / Fire Manager		

### PURPOSE OF THE POSITION

Responsible for assisting with seasonal forest operations across plantation and forest areas, including establishment, maintenance, and fire protection operations.

### KEY RESPONSIBILITIES

Working under supervision, the duties and responsibilities include, but are not limited to the following:

- Support plantation and conservation operations by undertaking forest maintenance activities including break clearing, fencing, weed control, assist in research programs, trail marking and conservation and recreation projects.
- Participate in fire suppression activities including active front line protection, training and prescribed/residue burning programs.
- Participate effectively as part of a crew, following operational direction and the established chain of command. Perform other duties as required, in line with ForestrySA's changing business needs.
- Work safely by complying with safe work procedures and support a proactive approach to work health safety, hazard, and injury management.

### OUTCOMES

- All operations comply with policy commitments and are conducted in accordance with the ForestrySA policy and procedure requirements.
- Compliance with safe work legislation and procedures at all times.
- Actively contribute to a cohesive and reliable team environment, supporting effective communication and mutual respect.
- Maintain fitness and capability standards required to meet AFAC fire ground readiness.

### FOREST MANAGEMENT SYSTEM ACCOUNTABILITIES

To meet economic, environmental, safety and social responsibilities, employees are to:

- Seek to improve business processes and practices;
- Find efficiencies, limit waste, prevent pollution, eliminate or control hazards, and manage risks;
- Protect the health and welfare of all persons in the workplace;
- Capture and maintain official records;
- Consider neighbours and treat all stakeholders with respect; and
- Protect biodiversity, cultural assets, soil and water, and forest health and vitality.

### WORKING RELATIONSHIPS

- Works as part of a designated or rotating crew, contributing to team-based tasks and shared responsibilities.
- Reports to the Senior Works Coordinator; also receives direction and leadership from Fire Manager and Crew Leader.

### SPECIAL CONDITIONS

- Required to participate in fire protection activities on a roster system including working weekends and public holidays.
- Must wear relevant safety equipment, clothing and footwear as required.
- Must be physically fit for forestry work and fire-fighting duties.
- Must undertake regular health assessments in accordance with ForestrySA Fire Manual and complete an annual task-based test appropriate to nominated fire role.
- Must complete and pass the AFAC moderate Task-Based Assessment.
- Required to participate in the Performance Development process.
- Must comply and adhere to ForestrySA policies and procedures, including the Code of Ethics for the South Australian Public Sector.
- Out of hours work and intrastate and interstate travel may be required.

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### FORESTRYSA CORE COMPETENCIES

<b>Team Work</b>	Demonstrated ability to work and contribute to a small team in a supportive manner, cooperating with and assisting others.
<b>Initiative</b>	Demonstrates the ability to apply judgment and initiative under general direction, and to follow instructions and guidelines to meet set goals and team objectives.
<b>Analysis and Decision Making</b>	Demonstrates the ability to identify problems and propose solutions.
<b>Communication</b>	Demonstrates basic verbal and written communication skills with the ability to communicate and share knowledge and information with other employees.
<b>Workplace Safety &amp; IM</b>	Demonstrates the ability to work safely by acting as a role model and wearing/using safety equipment and following safe work procedures at all times. Supports co-workers injured at work.
<b>Organisational Values</b>	Demonstrates an understanding of and commitment to ForestrySA's organisational values including displaying ethical behaviour at all times.

### QUALIFICATIONS / CERTIFICATES & EXPERIENCE

#### Essential

- Demonstrated ability to work under direct supervision in the implementation of detailed directions and procedures, as a constructive and inclusive team member and as an individual.
- Ability to apply judgment and initiative under general direction to identify problems and propose solutions.
- Basic understanding of land management principles and practices.
- Basic Fire Fighting Level 1 certificate (or willingness and ability to obtain a certificate) and relevant fire-fighting experience.
- Chainsaw Operations certificate (or willingness and ability to obtain a certificate) and relevant forest maintenance experience.
- A National Police Check is required.
- A current class "C" driver's licence is essential as is the willingness and ability to learn to safely operate a 4WD.

#### Desirable

- Experience in machinery and/or plant and equipment operation, including truck driving and a keenness to adapt to larger machinery if required.
- HR truck licence.
- Current First Aid / Remote First Aid certificate.
- Relevant industry or tertiary qualification.

#### Employee Acceptance

I have read and understood this document:

**Signature**

**Date**

**Manager Signature**

**Date**

**Chief Executive Signature**

**Date**